



## About the Awards Program

It's been 15 years since the Celebrating Successes committee created the James Ross Awards of Excellence to recognize our champions at the Ross Memorial Hospital. These champions' names are listed on the hospital's website and on the recognition wall in the main hallway.

In recent years, it's been suggested that the awards program needs refreshing. So, with input from the Celebrating Successes Committee, Human Resources, the Medical Staff Office and the CEO, and with staff feedback collected using a Monkey Survey over several weeks of the summer, we gave the program a freshening-up.

### How do I nominate someone for an award?

Once you've chosen to recognize a peer for demonstrating the characteristics listed on page 1, submit this nomination form to the locked box in the Human Resources hall (2nd floor yellow area), or put it in the Public Relations mailbox in the mailroom (2nd floor blue area).

### How are the recipients chosen?

The list of nominees will be reviewed by Human Resources/Chief of Staff/Auxiliary Board to ensure there are no conflicts. Once approved, the people who have been nominated will receive a letter and certificate from the Public Relations Office, congratulating them on their achievement and inviting them to:

- **Visit the online catalogue of gifts to commemorate this achievement; and**
- **Attend the next presentation of our James Ross awards.**

### How are the recipients recognized?

During the awards presentations, the traits being recognized (with some quotes from nomination letters) will be highlighted and all people being recognized will be called forward to be celebrated with:

- **a lanyard which specifies one of the four traits; and**
- **a photo to be posted**
  - \* on the Employee Recognition Wall in the main lobby; and
  - \* on the Hospital's website
  - \* on the RossConnect
  - \* in the Monday Report

The awards will be presented twice per year:

- **In November following the Long Service Awards; and**
- **In May between the first and second General Staff Meetings.**

Recipients may choose which event they will attend; they may also choose not to be recognized publicly.

