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<b>Elected</b>	Wanda Percival, Board Chair	David Kimmerly, Treasurer
<b>Governors:</b>	Pat Clarke, Governor	Paul McPherson, Governor
	Larry Hope, Governor	Bob Nielson, Governor
	Beverley John, Governor	Christine Norris, Vice Chair
	Bonnie Kennedy, Governor	
<b>Ex-Officio /</b>	Anne Botond, President, RMH Auxiliary	Kelly Isfan, President & CEO
<b>Appointed</b>	Dr. Bharat Chawla, Chief of Staff	Pat O'Reilly, CKL Council Representative
<b>Governors:</b>	Dr. Mostafa El Beheiry, President, Professional Staff	Anne Overhoff, VP Clinical / CNE
<b>Regrets:</b>	Dr. Andy Knox, VP Professional Staff	Karissa Ward, Governor
	Meri Saunders, Governor	
<b>Staff</b>	Tamra Fierheller, Executive Assistant, Recorder	Veronica Nelson, VP & COO
<b>Resources:</b>	Emma Elley, CHRO	Paul Truscott, CFO & CIO
<b>Guests:</b>		

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**1. CALL TO ORDER**

Ms. W. Percival, Chair, called the (Open) meeting to order at 6:08 pm.

**1.1 Quorum** – Quorum was confirmed.

**1.2 Approval of Agenda** – The agenda was reviewed. Thereafter, there was a **MOTION: That the agenda be approved as presented.**

Ms. B. Kennedy/Ms. B. John, **CARRIED**

**1.3 Declarations of Conflict of Interest** – None declared.

**1.4 Acknowledgement of the Hospital's Vision/Mission/Values** – The hospital's Vision, Mission and Values were acknowledged.

**1.5 Patient Story** – A patient story was shared.

**2. CONSENT AGENDA**

Items identified as part of the consent agenda were pre-circulated and the related motions were presented as follows:

**1. MOTION: That the draft minutes of the (Open) Board of Governors meeting of October 7, 2021 be approved as circulated.**

**2. MOTION: That the Board of Governors receives the draft minutes of the Quality/Governance & Planning Committee meeting of November 16, 2021.**

**3. MOTION: That the Board of Governors approves the following governance policies as presented, as recommended by the Quality/Governance & Planning Committee.**

- Board of Governors, Accountability Statement
- Board of Governors, Statement of the Roles and Responsibilities
- Board of Governors, Position Description
- Board of Governors, Performance Evaluation, Individual Member

- Board of Governors, Chair Position Description
- Board of Governors, Chair Performance Evaluation

4. **MOTION:** That the Board of Governors receives the draft minutes of the Resources & Audit Committee meeting of November 18, 2021.

Thereafter, there was a

**MOTION:** *That the Board of Governors approves motions 1 through 4 on the (Open) Consent Agenda for November 25, 2021 as presented.*

Mr. B. Nielson/Mr. P. McPherson, **CARRIED**

3. **BOARD BUSINESS – QUALITY/GOVERNANCE & PLANNING COMMITTEE**

**3.1 Quality and Patient Safety – Q2 2021/22** – The Quality & Patients Safety Report 2021/22 Q2, and related minutes from the Quality/Governance & Planning Committee meeting of November 16, 2021, were pre-circulated. A total of 185 patient safety incidents were reported in Q2, the most prevalent being Fall (54), Medication/Fluid (51), Lab/Specimen (26) and Safety and Security (14). Nine percent of all incidents reported resulted in harm as defined by the health care provider; a reduction from Q1. Nine of the Safety and Security incidents in Q2 involved incidents of violence toward staff. Each were reported to the Occupational Health and Wellness Department to be addressed. It is anticipated that many of the process issues leading to the Medication/Fluid and Lab/Specimen incidents will be resolved with the electronic alerts and bar code scanning associated with Epic. A total of 10 Good Catches were reported in Q2, a 40% increase from Q1.

The Patient Safety Indicator Performance scorecard notes an improvement from Q1 to Q2 in hand hygiene performance (moment 1 & 4), which are now both above the defined target of 95%. The Clostridium Difficile Infection (CDI) rate over the first two quarters of the year has been higher than target. Following investigation, it was determined that each CDI case was an isolated case. Education and processes to decrease CDIs are in progress.

4. **BOARD BUSINESS – RESOURCES & AUDIT COMMITTEE**

**4.1 Financial Statements – Q2 2021/22** – The Financial Statements at the end of Q2 2021/22 (September 30, 2021), and related minutes from the Resources & Audit Committee meeting of November 18, 2021, were pre-circulated.

On the Statement of Revenues and Expenses, notes are included to explain significant variances. Under revenues, the positive variance in MOH/LHIN Global Funding reflects additional base funding received after the budget was set. The current negative variance in MOH/LHIN QBP Funding reflects a decline in elective QBPs performed due to COVID-19. Negative variances under operating expenses largely continue to reflect the impact of COVID-19. The current year-end forecast projects a surplus of \$1.6-million. This does not include recent confirmation of the Short Term Transitional Care Model (STTCM) funding. Any surplus achieved is expected to go toward the additional operating costs associated with the CIS.

With regard to the Balance Sheet and the Statement of Cash Flows, the hospital recently executed its first draw on the Ontario Financing Authority loan for CIS which will improve the cash position

significantly on future statements. COVID expense reimbursement of just over \$1-million this fiscal year and \$375,000 from last fiscal year is outstanding.

5. **REPORTS**

**5.1 Report of the Chief of Staff** – The Report of the Chief of Staff dated November 2021 was pre-circulated. Chief of Staff, Dr. B. Chawla reviewed the items referenced in the report.

Following an opportunity for discussion, there was a

**MOTION:** *That the Board of Governors receives the Report of the Chief of Staff for November 2021.*

Ms. B. Kennedy/Ms. B. John, **CARRIED**

**5.2 Report of the President & CEO** – The Report of the President & CEO dated November 25, 2021 was pre-circulated. President & CEO, Ms. K. Isfan reviewed the items referenced in the report. Strategic Planning will commence in early 2022. Board Members were requested to note their interest in serving on the Strategic Planning Steering Committee to W. Percival or T. Fierheller.

Following an opportunity for discussion, there was a

**MOTION:** *That the Board of Governors receives the Report of the President & CEO for November 25, 2021.*

Ms. P. Clarke/Ms. B. John, **CARRIED**

6. **OTHER BUSINESS**

**6.1 Next Meeting Date** – February 3, 2022.

7. **MOTION TO ADJOURN THE OPEN MEETING & MOVE INTO THE CLOSED MEETING**

On a motion by Ms. C. Norris, the Open meeting adjourned at 6:50 pm.

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Chair

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Secretary

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Date