



The (**OPEN**) meeting of the **Board of Governors** of the Ross Memorial Hospital was held on **Thursday, February 27, 2020**, in the Boardroom of the Ross Memorial Hospital.

Present: Ms. V. Harris (Chair), Mr. R. Ashmore, Ms. P. Clarke, Dr. B. Chawla, Mr. L. Hope, Dr. J. McNabb, Ms. W. Percival, Ms. K. Ward, Ms. V. Nelson

Present via Teleconference: Mr. J. Griepsma, Mr. D. Kimmerly, Mr. B. Nielson, Ms. C. Norris, Ms. A. Overhoff,

Regrets: Ms. B. Kennedy, Dr. A. Knox, Mr. W. Levine, Ms. N. Rooney, Ms. M. Saunders

By Invitation:

Due to inclement weather and poor road conditions, the February Board education session was deferred so that the Board meeting could commence a half hour earlier.

1. CALL TO ORDER

Ms. V. Harris, Chair, called the (Open) meeting to order at 5:32 pm.

1.1 Quorum – A quorum was confirmed.

1.2 Approval of Agenda – The agenda was reviewed. The addition of new item 9.1 – Special Act Update was noted. Thereafter, was a
MOTION: That the agenda be approved as amended.

Ms. P. Clarke/Ms. W. Percival, **CARRIED**

1.3 Declarations of Conflict of Interest – None declared.

1.4 Acknowledgement of the Hospital's Vision/Mission/Values – Acknowledged.

2. UNANIMOUS CONSENT – Items identified as part of the consent agenda were provided on a motion sheet in the unanimous consent portion of the meeting package and presented as follows:

1. MOTION: That the minutes of the (Open) Board of Governors meeting of January 30, 2020 be approved as circulated.

2. MOTION: That the Board of Governors receives the minutes of the Audit Committee meeting of February 5, 2020.

3. MOTION: That the Board of Governors receives the minutes of the Quality/Governance & Planning Committee meeting of February 18, 2020.

4. MOTION: That the Board of Governors receives the minutes of the (Open) Resources Committee meeting of February 20, 2020.

5. MOTION: That the Board of Governors approves the Quality/Governance & Planning Committee recommendation that the authority to exercise all of the "Head's" powers and duties under the *Freedom of Information and Protection of*

- Privacy Act (FIPPA) be delegated to the Hospital's designated Privacy Officer, including but not limited to:**
- preparing the annual report to the Information and Privacy Commissioner;
 - adhering to time limits and notification requirements;
 - considering representations from third parties;
 - providing a response to access requests;
 - determining the method of disclosure;
 - responding to requests for correction of personal information;
 - calculating and collecting fees;
 - providing access by the public to manuals and guidelines prepared by the institution;
 - where necessary, defending decisions made under the Act at an appeal; and
 - administering the privacy protection provisions of the Act.
6. **MOTION:** That the Board of Governors approves the revised Quality/Governance & Planning Committee Terms of Reference as presented, as recommended by the Quality/Governance & Planning Committee.
7. **MOTION:** That the Board of Governors approves the revised Nominating Committee Terms of Reference as presented, as recommended by the Quality/Governance & Planning Committee.
8. **MOTION:** That the Board of Governors approves that the Resources and Audit Committees be merged into one Committee and that the proposed joint Terms of Reference be approved as presented, as recommended by the Quality/Governance & Planning Committee.
9. **MOTION:** That the Board of Governors authorizes the Board Chair and Interim President and CEO to sign and submit both the 2019-2020 Hospital Service Accountability Amending Agreement (HSAA) and the 2019-20 Multi-Sector Accountability Amending Agreement (MSAA) to the Central East LHIN by the March 15, 2020 submission deadline, as recommended by the Resources Committee.

Thereafter, there was a

MOTION: *That the Board of Governors approves motions 1 through 9 on the (Open) Unanimous Consent for February 27, 2020 as presented.*

Mr. L. Hope/Mr. R. Ashmore, **CARRIED**

3. **BOARD BUSINESS – EXECUTIVE COMMITTEE**

No meeting held to report.

4. **BOARD BUSINESS – QUALITY / GOVERNANCE & PLANNING COMMITTEE**

4.1 Quality and Safety Management Report Q3 – Copies of the 2019/20 Q3 Quality/Safety Management Report, and related minutes of the Quality/Governance &

Planning Committee meeting of February 18, 2020 were previously circulated. No discussion of this item occurred.

4.2 Proposed 2020/21 Corporate Goals – Copies of the proposed 2020/21 Corporate Goals, and related minutes of the Quality/Governance & Planning Committee meeting of February 18, 2020 were previously circulated.

Following an opportunity for discussion and questions, there was a

MOTION: That the Board of Governors approves the following as the 2020/21 Corporate Goals:

- 1. RMH will advance toward implementation of our shared Regional Clinical Information System (CIS).**
- 2. RMH will advance safe and quality patient care through the 2020/21 Quality Improvement Plan.**
- 3. RMH will work with our partners to evolve the Kawartha Lakes Ontario Health Team to expand and improve opportunities for connecting local care.**
- 4. RMH will complete Master Programming / Master Planning and submit a Stage 1 Capital Planning Proposal to the Ministry.**

Ms. K. Ward/Ms. W. Percival, **CARRIED**

5. BOARD BUSINESS – RESOURCES COMMITTEE

None identified.

6. BOARD BUSINESS – AUDIT COMMITTEE

No identified.

7. REPORTS:

7.1 Report of the Chief of Staff – Copies of the Report of the Chief of Staff dated February 2020 were previously circulated. In response to a question posed regarding the availability of back-end dictation/transcription for professional staff with the new Clinical Information System (CIS), it was noted that back-end dictation/transcription will be available but that it is anticipated that many of the issues currently experienced with front-end dictation/transcription will be resolved with the CIS.

There was a

MOTION: That the February 2020 Report of the Chief of Staff be received.

Ms. P. Clarke/Mr. R. Ashmore, **CARRIED**

7.2 Report of the Hospital Foundation – Copies of the Foundation CEO's Report to the Board of Governors dated February 2020 were previously circulated.

There was a

MOTION: That the February 2020 Foundation Report to the Board of Governors be received.

Ms. K. Ward/Mr. L. Hope, **CARRIED**

7.3 Report of the Hospital Auxiliary – No report.

7.4 Report of the Interim President & CEO – Copies of the Interim President & CEO's Report to the Board of Governors dated February 27, 2020 were previously circulated.

Following an opportunity for discussion and questions, there was a

MOTION: That the President & CEO's Report to the Board of Governors dated February 27, 2020 be received.

Ms. P. Clarke/Ms. W. Percival, **CARRIED**

8. CLOSED MEETING: The Closed meeting of the Board of Governors commenced at 5:40 pm and is recorded separately.

9. OTHER BUSINESS:

9.1 Special Act Update – Interim President & CEO, Ms. V. Nelson reported that notification was provided earlier in the day that the Hospital's Bill Pr21, *Ross Memorial Hospital Act, 2020* received First Reading in the Ontario Legislature, and has been referred to the Commissioners of Estate Bills. The timeframe for the Bill's movement through other steps in the legislative process remains unknown.

The Hospital continues to share updates on the status of the Special Act on the Hospital's website as they are available. Additional communication efforts in recent days to ensure the sharing of timely and accurate information have included a CEO Connection provided via email to staff, physicians, volunteers and corporate members, as well as updates on the Hospital's social media platforms, and an op-ed submitted to The Lindsay Advocate and the Kawartha Lakes This Week.

9.2 Monday Reports – Provided for information.

9.2 MEETING DATES TO REMEMBER

Nominating Committee – March 13, 2020, 8:30 am

Quality/Governance & Planning Committee – March 17, 2020, 8:00 am

Resources Committee – March 19, 2020, 8:00 am

Board of Governors – March 26, 2020, 5:30 pm

10. MOTION FOR ADJOURNMENT:

There being no further business, the OPEN meeting adjourned at 5:51 pm on a motion of Ms. W. Percival.



Chair



Secretary

March 26, 2020

Date