



The (**OPEN**) meeting of the **Board of Governors** of the Ross Memorial Hospital was held on **Thursday, December 3, 2020**, via videoconference.

Present: Ms. W. Percival (Chair), Mr. R. Ashmore, Dr. B. Chawla, Ms. P. Clarke, Mr. J. Griepsma, Mr. L. Hope, Ms. K. Isfan, Ms. B. Kennedy, Mr. D. Kimmerly, Mr. P. McPherson, Mr. B. Nielson, Ms. C. Norris, Ms. A. Overhoff, Ms. N. Rooney, Ms. M. Saunders

Regrets: Dr. A. Knox, Mr. W. Levine, Dr. J. McNabb, Ms. K. Ward

By Invitation: Ms. V. Nelson, Mr. P. Truscott

1. CALL TO ORDER

Ms. W. Percival, Chair, called the (Open) meeting to order at 6:08 pm.

1.1 Quorum – A quorum was confirmed.

1.2 Approval of Agenda – The agenda was reviewed. Thereafter, there was a

MOTION: *That the agenda be approved as presented.*

Ms. M. Saunders/Mr. L. Hope, **CARRIED**

1.3 Declarations of Conflict of Interest – None declared.

1.4 Acknowledgement of the Hospital's Vision/Mission/Values – The Hospital's Vision, Mission and Values were acknowledged.

1.5 Patient Story – A patient story was shared.

2. CONSENT AGENDA

Items identified as part of the consent agenda were pre-circulated and the related motions were presented as follows:

1. MOTION: That the minutes of the (Open) Board of Governors meeting of October 1, 2020 be approved as circulated.

2. MOTION: That the Board of Governors receives the draft minutes of the Quality/Governance & Planning Committee meeting of November 17, 2020.

3. MOTION: That the Board of Governors approves the Board of Governors, Confidentiality policy as amended.

4. MOTION: That the Board of Governors approves the Board of Governors, Performance Review – President & CEO policy/procedure and the Board of Governors, Performance Review – Chief of Staff policy/procedure as presented.

5. MOTION: That the Board of Governors receives the draft minutes of the Resources & Audit Committee meeting of November 19, 2020.

Thereafter, there was a

MOTION: *That the Board of Governors approves motions 1 through 5 on the (Open) Consent Agenda for December 3, 2020 as presented.*

Ms. M. Saunders/Ms. C. Norris, **CARRIED**

3. BOARD BUSINESS – QUALITY/GOVERNANCE & PLANNING COMMITTEE

3.1 Quality & Patient Safety Report – Q2 2020/21 – The 2020/21 Q2 Quality/Patient Safety Report, and related minutes from the Quality/Governance & Planning Committee meeting of November 17, 2020 were pre-circulated. Vice President Clinical/Chief Nursing Officer, Ms. A. Overhoff summarized Q2 performance related to the Quality Improvement Plan (QIP) indicators, patient safety incident volumes, severity of patient safety incidents, and the publicly reported patient safety indicators.

4. BOARD BUSINESS – RESOURCES & AUDIT COMMITTEE

4.1 Clinical Information System (CIS) Update – A CIS Update slide deck, and related minutes from the Resources & Audit Committee meeting of November 19, 2020 were pre-circulated. Chief Financial Officer/Shared Chief Information Officer, Mr. P. Truscott provided a high level summary of the project timeline/status. Updates to the CIS financial projections and variance analysis, and financing sources/options were reviewed.

5. REPORTS

5.1 Report of the Chief of Staff – The Report of the Chief of Staff dated December 2020 was pre-circulated. Chief of Staff, Dr. B. Chawla reviewed the items referenced in the report.

Following an opportunity for discussion and questions, there was a

MOTION: *That the Board of Governors receives the Report of the Chief of Staff for December 2020.*

Mr. L. Hope/Ms. B. Kennedy, **CARRIED**

5.2 Report of the President & CEO – The President & CEO Report to the Board of Governors dated December 3, 2020 was pre-circulated. President & CEO, Ms. K. Isfan reviewed the items referenced in the report.

Following an opportunity for discussion and questions, there was a

MOTION: *That the President & CEO Report to the Board of Governors dated December 3, 2020 be received.*

Ms. P. Clarke/Mr. P. McPherson, **CARRIED**

6. OTHER BUSINESS

6.1 2020/21 Board Work Plan – Copies of the 2020/21 Board Work Plan were previously circulated. President & CEO, Ms. K. Isfan noted the work plan status as of December.

6.2 Next Meeting Date – February 4, 2020

7. **MOTION TO ADJOURN THE OPEN MEETING & MOVE INTO THE CLOSED MEETING**

On a motion by Ms. C. Norris, the Open meeting adjourned at 7:02 pm and the Board moved into its Closed meeting.

Chair

Secretary

Date