



**MINUTES**  
**REGULAR OPEN MEETING of the BOARD OF DIRECTORS**  
Thursday, October 3, 2024 / 5:30 p.m. / RMH Boardroom

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<b>Elected</b>	Christine Norris, Board Chair*	David Kimmerly, Treasurer*
<b>Directors:</b>	Emily Avery-Graves, Director*	Paul McPherson, Director*
	Milad Bazaz, Director*	Amy Terrill, Director*
	Karen Goodhand, Director*	Karissa Ward, Vice Chair*
	Maggie Houston-White, Director*	Mark Wilson, Director*
	Beverley John, Director*	Laurie Wright, Director*
<b>Ex-Officio /</b>	Dr. Bharat Chawla, Chief of Staff	Vlad Padure, VP Clinical & CNE
<b>Appointed</b>	Kelly Isfan, President & CEO	Dr. Jessica Robinson, Professional Staff VP
<b>Directors:</b>	Dr. Jamie McNabb, Professional Staff President	
<b>Regrets:</b>		
<b>Staff</b>	Yen Daniel, VP & CFO	Daniel Meraw, CIO & Director ICT
<b>Resources:</b>	Tamra Fierheller, Executive Assistant, Recorder	

**Guests:**

\*voting member

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**1. CALL TO ORDER**

Ms. C. Norris, Chair, called the (Open) meeting to order at 5:45 p.m.

**1.1 Quorum** – Quorum was confirmed.

**1.2 Approval of Agenda** – The agenda was reviewed. Thereafter, there was a  
**MOTION: That the agenda be approved as presented.**

Ms. B. John/Ms. A. Terrill, **CARRIED**

**1.3 Declarations of Conflict of Interest** – None declared.

**1.4 Acknowledgement of the Hospital's Vision/Mission/Values** – The Hospital's Vision, Mission and Values were acknowledged.

**1.5 Patient Story** – A Patient Story was shared.

**2. CONSENT AGENDA**

Items identified as part of the consent agenda were pre-circulated and the related motions were presented as follows:

**1. MOTION: That the draft minutes of the (Open) Board of Directors meeting of June 6, 2024, be approved as circulated.**

**2. MOTION: That the draft minutes of the (Open) Board of Directors meeting of June 25, 2024, be approved as circulated.**

**3. MOTION: That the Board of Directors receives the draft minutes of the Quality/Governance & Planning Committee meeting of September 17, 2024.**

**4. MOTION: That the Board of Directors approves the 2024/25 Board Work Plan, as recommended by the Quality/Governance & Planning Committee.**

5. **MOTION:** That the Board of Directors approves the 2024/25 Board Education Plan, as recommended by the Quality/Governance & Planning Committee.
6. **MOTION:** That the Board of Directors receives the draft minutes of the Resources & Audit Committee meeting of September 19, 2024.

Thereafter, there was a

**MOTION:** *That the Board of Directors approves motions 1 through 6 on the (Open) Consent Agenda for October 3, 2024, as presented.*

Mr. P. McPherson/Ms. M. Houston-White, **CARRIED**

3. **BOARD BUSINESS – QUALITY/GOVERNANCE & PLANNING COMMITTEE**

**3.1 2023/24 Board Evaluation Results** – The 2023/24 Board Evaluation Results and related minutes from the Quality/Governance & Planning meeting of September 17, 2024, were pre-circulated. The evaluation results reflect strong Board performance, with high marks in governance, strategic oversight, collaboration, decision-making, and communication. Governance policies will be reviewed to address the split in members preferences for in-person vs. virtual meetings.

4. **BOARD BUSINESS – RESOURCES & AUDIT COMMITTEE**

None identified.

5. **REPORTS**

**5.1 Report of the Chief of Staff** – The Report of the Chief of Staff was pre-circulated.

Chief of Staff, Dr. B. Chawla reviewed the items referenced in the report. Of highlight:

- The MAC meetings in June and September had strong in-person attendance, with discussions on Epic functionality and technology issues.
- The Department of Internal Medicine is recruiting to replace Dr. Croteau, who is retiring, and to staff a second Internal Medicine line.
- The Department of Surgery has hired a Physician Assistant and made an offer to a fourth orthopaedic surgeon, ensuring adequate on-call coverage.
- Dr. Mensah has joined the Department of Obstetrics, reducing the need for bypass due to lack of Ob/Gyn coverage.
- The Department of Hospitalist Medicine has achieved full coverage, leading to the removal of recruitment ads.
- Recruitment efforts continue for Internal Medicine, Emergency Medicine, and Obstetrics.
- An Ontario Telemedicine Network (OTN) Neurology clinic is being launched to provide virtual care for in-patients and outpatients.

Following an opportunity for discussion, there was a

**MOTION:** *That the Board of Directors receives the Report of the Chief of Staff for October 3, 2024.*

Mr. D. Kimmerly/Ms. E. Avery-Graves, **CARRIED**

**5.2 Report of the President & CEO** – The Report of the President & CEO dated October 3, 2024, was pre-circulated.

President & CEO, Ms. K. Isfan reviewed the items referenced in the report. Of highlight:

- The Hospital has collaborated with the Health Quality Council of Alberta to deliver Just Culture education. This includes the training of five staff members and one physician to become internal trainers, and upcoming training sessions in November for up to 60 staff members. Some of the internal trainers will be invited to present to the Board in December.
- The Belonging, Respect, Dignity and Diversity Collaborative has revised the Land Acknowledgement that is submitted for Board approval.
- An October leadership development day will focus on strategic goals, including patient satisfaction.
- The March Board education session will report on all strategic goal metrics.

Following discussion, there was a

**MOTION:** *That the Board of Directors receives the Report of the President & CEO for October 3, 2024.*

Ms. A. Terrill/Ms. L. Wright, **CARRIED**

## **6. OTHER BUSINESS**

**6.1 Ross Memorial Hospital Land Acknowledgement** – The draft RMH Land Acknowledgement was pre-circulated. The Truth and Reconciliation Community (TRC) Bobcaygeon and the Nogojiwanong Friendship Centre in Peterborough were engaged in the revision process. A related corporate policy/procedure will be drafted and reviewed through the Quality/Governance & Planning Committee.

There was a

**MOTION:** *That the Board of Directors approves the RMH Land Acknowledgement as presented.*

Ms. M. Houston-White/Ms. K. Goodhand, **CARRIED**

**6.2 2024/25 Board Work Plan Status Update** – The Board of Director's Annual Work Plan (September 2024 – June 2025) was pre-circulated. The Board's regular work through to June 2025 was note, and performance specific to the end of September 2024 was reviewed.

**6.3 Next Regular Meeting Date** – December 5, 2024.

## **7. MOTION TO ADJOURN THE OPEN MEETING & MOVE INTO THE CLOSED MEETING**

On a motion of Mr. P. McPherson, the Open meeting adjourned at 6:19 p.m. and the Board moved into its Closed meeting.

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Chair

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Secretary

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Date