



REGULAR OPEN MEETING of the BOARD OF DIRECTORS

Thursday, February 1, 2024 / 5:30 pm / RMH Boardroom

Elected	Christine Norris, Board Chair*	David Kimmerly, Treasurer*
Directors:	Emily Avery-Graves, Director*	Paul McPherson, Director*
	Milad Bazaz, Director*	Amy Terrill, Director*
	Maggie Houston-White, Director*	Karissa Ward, Vice Chair*
	Beverley John, Director*	Mark Wilson, Director*
	Brian Kelsey, Director*	
Ex-Officio / Appointed Directors:	Kelly Isfan, President & CEO	Dr. Jessica Robinson, Professional Staff VP
	Janice Raine, VP Clinical & CNE	Eric Smeaton, CKL Council Representative*
Regrets:	Dr. Bharat Chawla, Chief of Staff	Dr. Jamie McNabb, Professional Staff President
Staff Resources:	Yen Daniel, VP & CFO	Tamra Fierheller, Executive Assistant, Recorder
	Emma Elley, CHRO	
Guests:		

*voting member

1. CALL TO ORDER

Ms. C. Norris, Chair, called the (Open) meeting to order at 6:02 pm.

1.1 Quorum – Quorum was confirmed.

1.2 Approval of Agenda – The agenda was reviewed. Thereafter, there was a **MOTION: That the agenda be approved as presented.**

Ms. K. Ward/Mr. P. McPherson, **CARRIED**

1.3 Declarations of Conflict of Interest – None declared.

1.4 Acknowledgement of the Hospital’s Vision/Mission/Values – The Hospital’s Vision, Mission and Values were acknowledged.

1.5 Patient Story – A Patient Story was shared.

2. CONSENT AGENDA

Items identified as part of the consent agenda were pre-circulated and the related motions were presented as follows:

1. MOTION: That the draft minutes of the (Open) Board of Directors meeting of December 7, 2023, be approved as circulated.

2. MOTION: That the Board of Directors receives the draft minutes of the Quality/Governance & Planning Committee meeting of January 16, 2024.

3. MOTION: That the Board of Directors approves the following documents as presented, as recommended by the Quality/Governance & Planning Committee.

Conflict of Interest (Corporate)

Code of Conduct (Corporate)

Political Campaign Guidelines

Board of Directors, Strategic Planning

Board of Directors, Terms of Reference, Nominating Committee

4. **MOTION**: That the Board of Directors approves that the Integration Policy be archived, as recommended by the Quality/Governance & Planning Committee.
5. **MOTION**: That the Board of Directors receives the draft minutes of the Resources & Audit Committee meeting of January 18, 2024.
6. **MOTION**: That the Board of Directors approves the Ross Memorial Hospital Medical Student Bursary policy as presented, as recommended by the Resources & Audit Committee.
7. **MOTION**: That that Board of Directors approves the Board of Directors, Terms of Reference, Resources & Audit Committee as presented, as recommended by the Resources & Audit Committee.
8. **MOTION**: That the Board of Directors receives the Report of the Hospital Foundation CEO dated January 2024.

Thereafter, there was a

MOTION: *That the Board of Directors approves motions 1 through 8 on the (Open) Consent Agenda for February 1, 2024, as presented.*

Mr. B. Kelsey/Ms. M. Houston-White, **CARRIED**

3. **BOARD BUSINESS – QUALITY/GOVERNANCE & PLANNING COMMITTEE**

None identified.

4. **BOARD BUSINESS – RESOURCES & AUDIT COMMITTEE**

None identified.

5. **REPORTS**

5.1 Report of the Chief of Staff – The Report of the Chief of Staff for February 1, 2024, was pre-circulated.

In the absence of the Chief of Staff, President & CEO, Ms. K. Isfan noted she was happy to answer any questions members had regarding the report.

Following an opportunity for discussion, there was a

MOTION: *That the Board of Directors receives the Report of the Chief of Staff for February 1, 2024.*

Ms. K. Ward/Mr. P. McPherson, **CARRIED**

5.2 Report of the President & CEO – The Report of the President & CEO dated February 1, 2024, was pre-circulated.

President & CEO, Ms. K. Isfan reviewed the items referenced in the report. Of highlight:

- The Health Sciences students from LCVI wrapped up their semester in January. 16 students

from LCVI participated, with 13 indicating they will be pursuing a career in healthcare.

- The RMH leadership team participated in their third full day of leadership development training on January 30th. One of the main objectives of the day was to determine which of the current strategic deliverables will be carried forward into the next fiscal year and what new strategies should be pursued.

Following discussion, there was a

MOTION: That the Board of Directors receives the Report of the President & CEO for February 1, 2024.

Ms. A. Terrill/Mr. D. Kimmerly, **CARRIED**

6. OTHER BUSINESS

6.1 2023/24 Board Work Plan Status Update – The Board of Director’s Annual Work Plan (September 2023 – June 2024) was pre-circulated. As of the end of January, most of the Work Plan items remain on track for completion by the noted timeline. Development and reporting of the annual Chief of Staff goals will be deferred to the new Chief of Staff.

6.2 Next Regular Meeting Date – March 7, 2024.

7. MOTION TO ADJOURN THE OPEN MEETING & MOVE INTO THE CLOSED MEETING

On a motion of Ms. M. Houston-White, the Open meeting adjourned at 6:20 pm and the Board moved into its Closed meeting.

Chair

Secretary

Date